

Mrs DM France-Hayhurst Foundation (the "Charity")

(Registered Charity Number 1160394 and Registered Company Number 09347790)

Progress Report Form

The purpose of this form is to assist the Trustees of the Charity in monitoring that a grant has been applied for the purposes for which it was given. It also helps the Trustees to consider whether there are any ways in which the making of future grants could be made more effective.

Please return this form to:

Penelope Byatt, Mrs D M France-Hayhurst Foundation, c/o Charles Russell Speechlys LLP, Compass House, Lypiatt Road, Cheltenham, GL50 2QJ

Please type or write clearly in black ink and complete all the sections.

Section 1: About your organisation

1.1 Name of organisation:

1.2 Contact name:

1.3 Contact position:

1.4 Contact telephone:

1.5 Contact email:

Section 2: About your grant

2.1 Grant total:

2.2 Date awarded:

Section 3: About the application of the grant

3.1 Please confirm that the grant has been spent for the purpose as approved by the Trustees of the Charity and provide details regarding how the grant has been spent.

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3.2 Please confirm how the grant has helped your organisation to develop or improve the services it provides.

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Section 4: Project update (only to be completed if grant was made to support a particular project)

4.1 Did you meet the original aims of the project?

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4.2 Outcomes/outputs

What were the results of the project?

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4.3 Sustaining your work

What will happen in relation to the project going forward?

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Section 5: Further information

Please give any further information that you think is relevant. Please attach separate sheets if needed.

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Section 6: Declaration to be signed by all organisations

I (name) confirm on behalf
of (name of charity) that to the best of
my knowledge all the information I have provided in this progress report is correct.

Signed Date

PLEASE NOTE that this form should be returned to:

Penelope Byatt
Mrs D M France-Hayhurst Foundation
c/o Charles Russell Speechlys LLP
Compass House
Lypiatt Road
Cheltenham
Gloucestershire
GL50 2QJ

Alternatively you may e-mail it to us:

E-mail: penelope.byatt@crsblaw.com